



**BPL SKILL TEST AND PROFICIENCY CHECK FORM**

**1. EXAMINER PERSONAL DETAILS**

First name and surname:			
FE(B) Certificate N°:			

**2. APPLICANT PERSONAL DETAILS**

First name and surname:			
National ID/Passport N°:		BPL N.º: <sup>1</sup>	

**3. TEST/CHECK DETAILS**

Purpose	Privileges	
<input type="checkbox"/> Skill test <input type="checkbox"/> Proficiency check	<input type="checkbox"/> Hot air airship class (HAS). <input type="checkbox"/> Gas balloon class (GB). <input type="checkbox"/> Hot air balloon class (HAB) – Group: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C <input type="checkbox"/> D. <input type="checkbox"/> Commercial operations: <input type="checkbox"/> GB <input type="checkbox"/> HAS <input type="checkbox"/> HAB	Radiotelephony: <input type="checkbox"/> Spanish <input type="checkbox"/> English

  

Date of flight: <sup>2</sup>		Aircraft Registration:	
Take-off	Aerodrome/Operating site:		
	Time:		
Landing	Aerodrome/Operating site:		
	Time:		
Flight Time:			

**4. DETAILED ASSESSMENT**

Assessments: "P": PASS / "F": FAIL

Instructions:

- Within the content of each subsection, elements in *underlined and italic letters* indicate additional applicable assessment items, exclusively to skill tests/proficiency checks related to commercial operations rating.
- If proficiency check related to commercial operations rating is conducted during a commercial passenger ballooning operation, Section 5 should be simulated before or after the flight on the ground, without passengers on board.

<b>SECTION 0: THEORETICAL KNOWLEDGE</b>	<b>Assessment</b>	
	<b>P</b>	<b>F</b>

<sup>1</sup> In the case of conversion of an equivalent licence issued by a third country, in compliance with the requirements of Annex 1 to the Chicago Convention, the reference number of the licence and the country shall be indicated. In the case of a conversion of a national licence, only the reference number of the licence shall be indicated.

<sup>2</sup> For other flights, please provide details in the "Remarks" section.



## BPL SKILL TEST AND PROFICIENCY CHECK FORM

SECTION 1: PRE-FLIGHT OPERATIONS, INFLATION AND TAKE-OFF					
Subsections				Assessment	
				P	F
1.1	Pre-flight documentation (licence, medical certificate, permits to take off, insurance certificate, aeronautical charts, AFM, logbook, technical logbook, checklists, etc.), flight planning, NOTAM(s) and weather briefing, <i>knowledge of Part-BOP</i> . <sup>3</sup>				
1.2	Balloon inspection and servicing, <i>minimum equipment list (MEL)</i> .				
1.3	Suitability of launch site.				
1.4	Load calculation.				
1.5	Crowd control, crew and passenger briefings.				
1.6	Assembly and layout.				
1.7	Inflation and pre-take-off procedures <i>including passenger involvement and briefing</i> .				
1.8	Take-off.				
1.9	ATC compliance (if applicable), <i>operation of radio and/or transponder (including emergency procedures)</i> .				
<b>SECTION 1 ASSESSMENT:</b>		<input type="checkbox"/> P <input type="checkbox"/> F			

SECTION 2: GENERAL AIRWORK						
Subsection Applicability			Subsections		Assessment	
HAB	GB	HAS			P	F
			2.1	Climb to level flight.		
			2.2	Level flight.		
N/A	N/A		2.3	Turns.		
N/A	N/A		2.4	Stationary flight.		
			2.5	Descent to level flight.		
			2.6	Operating at low level.		
			2.7	ATC compliance (if applicable).		
<b>SECTION 2 ASSESSMENT:</b>		<input type="checkbox"/> P <input type="checkbox"/> F				

SECTION 3: EN-ROUTE PROCEDURES						
Subsection Applicability			Subsections		Assessment	
HAB	GB	HAS			P	F
			3.1	Dead reckoning and map reading.		
			3.2	Marking positions and time.		
			3.3	Orientation and airspace structure.		
N/A	N/A		3.4	Plotting and steering expected track.		
			3.5	Maintenance of altitude.		
	N/A		3.6	Fuel management.		
N/A	N/A		3.7	Pressure and engine parameter checks.		
N/A		N/A	3.8	Ballast management.		
			3.9	Communication with retrieve/ground crew <i>and passengers</i> .		
			3.10	ATC compliance (if applicable).		
<b>SECTION 3 ASSESSMENT:</b>		<input type="checkbox"/> P <input type="checkbox"/> F				

<sup>3</sup> In proficiency checks related to commercial operation rating, candidate's knowledge of recent information circulars (AICs) and NOTAMs shall be assessed.



### BPL SKILL TEST AND PROFICIENCY CHECK FORM

SECTION 4: APPROACH AND LANDING PROCEDURES								
Subsection Applicability			Subsections			Assessment		
HAB	GB	HAS				P	F	
		N/A	4.1	Approach from low level, missed approach and fly on. <i>Passenger briefing and execution of exercise.</i>				
		N/A	4.2	Approach from high level, missed approach and fly on. <i>Passenger briefing and execution of exercise.</i>				
N/A	N/A		4.3	Approach, missed approach and go-around.				
			4.4	Pre-landing checks.				
		N/A	4.5	Passenger pre-landing briefing.				
			4.6	Selection of landing field.				
		N/A	4.7	<i>Final passenger briefing</i> , landing, dragging and deflation.				
N/A	N/A		4.8	Landing and deflation.				
			4.9	ATC compliance (if applicable).				
			4.10	Actions after flight (recording of the flight, closing flight plan (if applicable), briefing passengers for packing balloon, contact landowner).				
<b>SECTION 4 ASSESSMENT:</b>			<input type="checkbox"/> P <input type="checkbox"/> F					

SECTION 5: ABNORMAL AND EMERGENCY PROCEDURES								
Subsection Applicability			Subsections			Assessment		
HAB	GB	HAS				P	F	
	N/A		5.1	Simulated fire on the ground and in the air.				
	N/A	N/A	5.2	Simulated pilot light and burner failures.				
N/A	N/A		5.3	Simulated pilot light and burner and engine failures.				
N/A	N/A		5.4	Approach with simulated engine failure, missed approach and go-around.				
N/A		N/A	5.5	Simulated closed appendix during take-off and climb.				
N/A		N/A	5.6	Simulated parachute or valve failure.				
			5.7	Simulated passenger health problems.				
			5.8	Other abnormal and emergency procedures as outlined in the appropriate AFM.				
			5.9	Oral questions.				
<b>SECTION 5 ASSESSMENT:</b>			<input type="checkbox"/> P <input type="checkbox"/> F					



## BPL SKILL TEST AND PROFICIENCY CHECK FORM

### 5. TEST/CHECK RESULT

Result:  PASS  PARTIAL PASS  FAIL

Failed Details		
Subsection	Reasons of failed	Recommended training

Remarks

**Examiner's signature**

By signing this form, the examiner confirms to have received information from the applicant regarding their qualification, experience and instruction, in accordance with the applicable requirements.

By signing this form, the examiner confirms that all the required manoeuvres and exercises have been completed in accordance with the Detailed Assessment section.

<sup>4</sup> The examiner confirms to have reviewed and applied the AESA's national procedures and requirements, in accordance with the current version of EASA's "Examiner Difference Document".

**Differences with regard to the assessment**  No differences.

Applicant's signature <sup>5</sup>

Report date:

**HOW TO SUBMIT DOCUMENTATION TO AESA**  
[AESA Sede Electrónica](#)

**Agencia Estatal de Seguridad Aérea- AESA**  
 Paseo de la Castellana 112  
 28046. Madrid. España  
 División de Licencias del Personal de Vuelo  
 Servicio de Licencias de Aviación General y TCP

<sup>4</sup> Tick only if the competent Authority responsible for the examiner's certificate is different to AESA.

<sup>5</sup> By signing this document, the candidate agrees with the examiner's indications about the differences regarding the assessment.