

## 1. EXAMINER PERSONAL DETAILS

First name and surname:			
National ID/Passport Nº:			
BPL Nº:		FE(B) Certificate Nº:	

## 2. APPLICANT PERSONAL AND CONTACT DETAILS

First name and surname:			
National ID/Passport Nº:		BPL Nº:	
Address:			
City:		Zip Code:	
Province:		Country:	
Telephone:		E-mail:	

## 3. APPLICANT'S FLYING EXPERIENCE<sup>1</sup>

	Hot air balloon	Gas balloon	Hot air airship	TOTAL
Nº of PIC hours:				

## 4. RESULT OF THE ASSESSMENT<sup>2</sup>

Reference code: <sup>3</sup>			
Attempt	Date of first session	Date of last session	Reference code (first attempt): <sup>4</sup>
<input type="checkbox"/> First. <input type="checkbox"/> Second.			
Result Part 1:	<input type="checkbox"/> PASSED. <input type="checkbox"/> FAILED. <input type="checkbox"/> PARTIALLY PASSED. <input type="checkbox"/> NOT APPLICABLE. <sup>5</sup>		Result Part 2:
			<input type="checkbox"/> PASSED. <input type="checkbox"/> FAILED. <input type="checkbox"/> PARTIALLY PASSED. <input type="checkbox"/> NOT APPLICABLE. <sup>5</sup>

Examiner's signature	<p>By signing this form, the examiner confirms to have received information from the applicant regarding their qualification, experience and instruction, in accordance to:</p> <p><input type="checkbox"/> Annex III (Part BFCL) to Regulation (EU) 2018/395.  <input type="checkbox"/> Annex IV (Part MED) to Regulation (EU) Nº 1178/2011.</p> <p>By signing this form, the examiner also confirms that all the required manoeuvres and exercises have been completed in accordance to the Detailed Assessment Report.</p> <p>By signing this form, the examiner declares compliance with requirements related to the limitation of privileges in case of vested interests, in accordance to BFCL.405 of Annex III (Part BFCL) to Regulation (EU) 2018/395.</p>
Date:	<input type="checkbox"/> <sup>6</sup> The examiner confirms to have reviewed and applied the AESA's national procedures and requirements, in accordance to the current version of EASA's "Examiner Difference Document".

Attached documents (mark as proceed, see Annex 1):

- ☐ Detailed Assessment Report FI(B)
- ☐ Non-Aptitude Report (BPL).
- ☐ Copy of FI(B) Training Course Accreditation.
- ☐ Copy of the FE(B) certificate.

<sup>1</sup> To be completed only if the assessment is intended for the initial obtention of the FI(B) certificate.

<sup>2</sup> In accordance to BFCL.015 of Annex III (Part BFCL) to Regulation (EU) 2018/395, applicants shall apply for the issue of a FI(S) not later than six months after having successfully completed the assessment of competence.

<sup>3</sup> The examiner shall assign a reference code for every attempt, created as follows: FE(S) Certificate Nº-XXX (where XXX is a number of 3 digits, so that the generated codes shall follow a correlative sequence). This code shall be recorded on each of the pages of the evaluation report.

<sup>4</sup> Only in the second attempt, the reference code of the evaluation report submitted by the candidate in the first attempt shall be indicated.

<sup>5</sup> Only in second attempt, if a result of PASSED was achieved in the first attempt for the Part.

<sup>6</sup> Tick only if the competent Authority responsible for the examiner's certificate is different to AESA.

## ANNEX 1: BASIC INSTRUCTIONS RELATED TO THE DEVELOPMENT AND QUALIFICATION CRITERIA FOR THE ASSESSMENT.

Assessment of competence for FI(B) certificates are structured in two parts. Part 1 is composed of a single section, while Part 2 includes three sections. All the sections are divided into different subsections that integrate the required elements to be evaluated.<sup>7</sup>

Every evaluation process must be carried according to the following provisions:

1. Each of the two parts shall be assessed individually.
2. Related to Part 1:
  - 2.1 The qualification of this part is based on the evaluation of its subsections, which shall be assessed individually as "PASSED" or "FAILED".
  - 2.2 All subsections shall be assessed during the assessment. After its completion, an overall result shall be given for this part according to the following criteria:

Part 1 result	Criteria
PASSED	"PASSED" in all subsections.
PARTIALLY PASSED	"FAILED" in one subsection and "PASSED" in the rest.
FAILED	"FAILED" in two or more subsections.

3. Related to Part 2:
  - 3.1 Every subsection shall be individually qualified as "PASSED" or "FAILED".
  - 3.2 The evaluation of a particular section shall include the assessment of all its subsections, determining its qualification according to the following criteria:

Section result	Criteria
PASSED	"PASSED" in all its subsections.
FAILED	"FAILED" in one or more of its subsections.

- 3.3 All sections shall be assessed during the assessment. After its completion, an overall result will be given for this part according to the following criteria:

Part 2 result	Criteria
PASSED	"PASSED" in all sections.
PARTIALLY PASSED	"FAILED" in one section and "PASSED" in the rest.
FAILED	"FAILED" in two or more sections.

4. Only if it has been achieved a "PARTIALLY PASSED" in both parts, or a "PARTIALLY PASS" in one part and a "PASS" in the other part, it will be possible to carry out a second attempt, according to the following provisions:
  - 4.1 If it was achieved a "PARTIALLY PASSED" in Part 1:
    - 4.1.1 Failed subsection shall be re-evaluated (accordingly to 3.2).
    - 4.1.2 Once the second attempt has concluded, a new overall result shall be given for this part in accordance to the following criteria:

Part 1 result after 2nd attempt	Criteria
PASSED	"PASSED" in re-evaluated subsection.
FAILED	"FAILED" in re-evaluated subsection.

- 4.2 If it was achieved a "PARTIALLY PASSED" in Part 2:
  - 4.2.1 Failed section shall be re-evaluated.
  - 4.2.2 Once the second attempt has concluded, a new overall result shall be given for this part in accordance to the following criteria:

Part 2 result after 2nd attempt	Criteria
PASSED	"PASSED" in re-evaluated section.
FAILED	"FAILED" in re-evaluated section.

5. An evaluation process shall be considered satisfactory when the applicant has achieved a result of "PASSED" in every part of the assessment, within two attempts.
6. Every attempt may be carried out in one or more sessions, even if different flights or checks are required to complete the assessment. The period between the first and the last session of the overall evaluation process shall not exceed six months.

<sup>7</sup> Detailed Assessment Report for this evaluation is available at AESA's website ([www.seguridadaerea.gob.es](http://www.seguridadaerea.gob.es)), which shows the configuration of parts, sections and subsections.

	<b>ASSESSMENT OF COMPETENCE REPORT FI(B)</b>	<b>F-DLA-PVLO-64B</b>
		Edición 1.0
		<b>DESATI</b>

7. The examiner is allowed to finish a session, at any stage, for safety reasons or any other circumstance that he/she considers relevant, being able to carry out the missing sections/subsections in subsequent sessions. Moreover, the examiner may also terminate a session when he/she is sure that the applicant has not been able to demonstrate the required level of knowledge, skills or proficiency and that a full re-test will be necessary (in this case, not executed or not completed sections/subsections shall be qualified as "FAILED").
8. If a candidate decides not to continue with a session for inappropriate reasons deemed by the examiner, not executed or not completed sections/subsections shall be qualified as "FAILED".

Following the conclusion of an attempt, the examiner shall complete the relevant evaluation report, which it is formed by the following documents:<sup>8</sup>

1. Page 1 of Assessment of Competence Report FI(B) (AESA Form: F-DLA-PVLO-64B), which shall contain the overall result of the attempt.
2. Detailed Assessment Report FI(B) (AESA Form: F-DLA-PVLO-66B), which shall contain information on the evaluation of the different sections and subsections carried out during the assessment.
3. Copy of FI(B) Training Course Accreditation (AESA Form: F-DLA-PVLO-68B), only in case of a first tentative for obtaining FI(B) certificate.
4. Non-Aptitude Report (BPL) (AESA Form: F-DLA-PVLO-76B), only in the event of an overall result of "FAILED" or "PARTIALLY PASSED", which shall contain the reasons for the failed items and recommended training (when deemed appropriate), as well as any discrepancy between examiner and applicant with regard to the development of the assessment.
5. Copy of the FE(B) certificate, only in the case where the competent Authority responsible for the certificate is different from AESA.

The evaluation report, including all relevant documents, shall be submitted by the examiner to AESA (Servicio de Licencias de Aviación General)<sup>9</sup>. A copy of the report shall be given to the candidate. Another copy shall be maintained by the examiner (for a minimum period of 5 years after the date of examiner's signature). An additional copy shall be sent to the competent Authority responsible for the examiner's certificate (if different to AESA).

<sup>8</sup> Forms available on AESA's website: [www.seguridadaerea.gob.es](http://www.seguridadaerea.gob.es)

<sup>9</sup> The copy for AESA must be received at the Agency's registry within 4 working days after the date of signature of the evaluation report.

## ANNEX 2: PRELIMINARY CHECKS.

Prior to the beginning of the evaluation process, the examiner shall ensure that communication with the applicant can be established without language barriers.

In addition, the examiner shall verify that the applicant complies with all the qualification, training and experience requirements for the issue, revalidation or renewal of the certificate for which the assessment of competence is taken (see tables below).<sup>10</sup> This verification shall be carried out through originals or certified copies of the relevant supporting documents, which must be presented to the examiner by the candidate, together with an official personal identification document containing his or her photo (ID card or passport) and, in case of a second attempt, a copy of the evaluation report of first attempt.<sup>11</sup>

The examiner also shall make the applicant aware of the consequences of providing incomplete, inaccurate or false information related to his or her training and flight experience.

ASSESSMENT OF COMPETENCE FOR FI(B) CERTIFICATE INITIAL OBTENTION			
References	Requirements	Accrediting	Remarks
BFCL.320	Applicant shall be at least 18 years old.	Official personal identification document.	
BFCL.300 MED.A.030	Applicant holds a BPL issued by AESA and is entitled to act as a pilot in command in balloons, including the privileges, ratings and certificates for which flight instruction is to be provided.	<ul style="list-style-type: none"> <li>BPL pilot license.</li> <li>Balloon logbook.</li> <li>Valid medical certificate class I, class II or LAPL.</li> </ul>	
BFCL.320	Applicant has completed 75 hours of flight time as pilot in command on balloons.	BPL logbook.	
BFCL.320	Applicant has completed an instructor training course in an ATO/DTO.	FI(B) Training course accreditation (AESA Form: F-DLA-PVLO-68B).	<ul style="list-style-type: none"> <li>The proper fulfilment and signature of the AESA form shall be verified.</li> <li>The information indicated in relation to details of the relevant course shall be verified, in accordance to BFCL.330.</li> </ul>

ASSESSMENT OF COMPETENCE FOR FI(B) CERTIFICATE PRIVILEGES PRESERVATION			
References	Requirements	Accrediting	Remarks
BFCL.300 MED.A.030	Applicant holds a BPL issued by AESA and is entitled to act as a pilot in command, including the privileges, ratings and certificates for which flight instruction is to be provided.	<ul style="list-style-type: none"> <li>BPL pilot license.</li> <li>Balloon logbook.</li> <li>Valid medical certificate class I, class II or LAPL.</li> </ul>	
BFCL.300	Applicant holds a FI(B) certificate.	BPL pilot license.	
BFCL.360	Applicant has completed an instructor refresher training in an ATO/DTO, or AESA, within the last 3 years before the assessment.	BPL logbook.	

<sup>10</sup> References to Annex IV (Part MED) to Regulation (EU) 1178/2011 and Annex III (Part BFCL) to Regulation (EU) 2018/395.

<sup>11</sup> In the case of a first attempt for a FI(B) certificate, the candidate shall provide the examiner with a copy of the relevant accreditation (AESA certificate form: F-DLA-PVLO-68B).


 <b>AGENCIA ESTATAL DE SEGURIDAD AEREA</b>	<b>ASSESSMENT OF COMPETENCE REPORT FI(B)</b>	<b>F-DLA-PVLO-64B</b>
		Edición 1.0
	DOCUMENTACIÓN SENSIBLE	<b>DESATI</b>

ANNEX 3: EXAMPLES OF RECORDINGS IN DETAILED ASSESSMENT REPORT AND NON-APTITUDE REPORT.

Example 1: Assessment registry

The assessment of each item for different sections/subsections shall be recorded in the Detailed Assessment Report.

PART 2	<b>SECTION 3: FLIGHT.</b>		Exercises: <sup>1</sup>	5 / 6		
	Subsections			Assessment		
				Passed	Failed	
	3.1	Arrangement of demonstration.		X		
	3.2	Synchronisation of speech with demonstration.		X		
	3.3	Correction of faults.		X		
	3.4	Aircraft handling.		X		
	3.5	Instructional technique.		X		
	3.6	General airmanship and safety.		X		
	3.7	Positioning and use of airspace.		X		
	ASSESSMENT SECTION 3:			<input checked="" type="checkbox"/> PASSED	<input type="checkbox"/> FAILED	
	<b>SECTION 4: POST-FLIGHT DE-BRIEFING.</b>		Exercises: <sup>1</sup>	6		
	Subsections			Assessment		
				Passed	Failed	
	4.1	Visual presentation.		X		
4.2	Technical accuracy.		X			
4.3	Clarity of explanation.		X			
4.4	Clarity of speech.		X			
4.5	Instructional technique.		X			
4.6	Use of models and aids.		X			
4.7	Student participation.				X	
ASSESSMENT SECTION 4:			<input type="checkbox"/> PASSED	<input checked="" type="checkbox"/> FAILED		

 <b>AGENCIA ESTATAL DE SEGURIDAD AEREA</b>	<b>NON-APTITUDE REPORT (BPL)</b>	<b>F-DLA-PVLO-</b>
		Edición
		<b>DESATI</b>
DOCUMENTACIÓN SENSIBLE		
Reference code:	F-01234-015	The reason for each failed subsection shall be registered in the Non-Aptitude Report.
Subsections	Reasons of failed	
4.7	THE CANDIDATE DOES NOT ALLOW THE STUDENT TO TAKE PART IN DEBRIEFING	

Recommended training:	<input type="checkbox"/> Further training is recommended before retest. <input checked="" type="checkbox"/> No further training is recommended before retest.
Details:	As appropriate, additional recommended training shall be indicated in the Non-Aptitude Report.

Example 2: Registry of non-applicable sections/subsections.

This example is referred to an assessment of competence for a FI(B) (2nd attempt). After 1st attempt, candidate obtained a PASS in Part 1 and a PARTIALLY PASSED in Part 2 (Sections 2 and 3 were passed). So that, these sections are not applicable.

Non applicable sections shall be registered in the "Assessment" box, using a "N/A".

<b>PART 1</b>	<b>SECTION 1: ORAL THEORETICAL KNOWLEDGE EXAMINATION.</b>			
	Subsections		Assessment	
			Passed	Failed
	1.1	Air law.	N/A	N/A
	1.2	Human performance and limitations.	N/A	N/A
	1.3	Meteorology.	N/A	N/A
	1.4	Communications.	N/A	N/A
	1.5	Principles of flight.	N/A	N/A
	1.6	Operational procedures.	N/A	N/A
	1.7	Flight performance and planning.	N/A	N/A
	1.8	Aircraft general knowledge.	N/A	N/A
	1.9	Navigation.	N/A	N/A
	1.10	Theoretical lesson delivery.	N/A	N/A
1.11	Assessment of a BPL student's readiness for first solo flight.	N/A	N/A	
1.12	Particularities of pre-flight briefing prior to the first solo flight of a BPL student.	N/A	N/A	
<b>PART 2</b>	<b>SECTION 2: PRE-FLIGHT BRIEFING.</b>		<b>Exercises:<sup>1</sup></b>	
	Subsections		Assessment	
			Passed	Failed
	2.1	Visual presentation.	N/A	N/A
	2.2	Arrangement of flight.	N/A	N/A
	2.3	Technical accuracy.	N/A	N/A
	2.4	Clarity of explanation.	N/A	N/A
	2.5	Clarity of speech.	N/A	N/A
	2.6	Instructional technique.	N/A	N/A
	2.7	Use of models and aids.	N/A	N/A
	2.8	Student participation.	N/A	N/A
	ASSESSMENT SECTION 2: <input type="checkbox"/> PASSED <input type="checkbox"/> FAILED			
	<b>SECTION 3: FLIGHT.</b>		<b>Exercises:<sup>1</sup></b>	
	Subsections		Assessment	
			Passed	Failed
	3.1	Arrangement of demonstration.	N/A	N/A
	3.2	Synchronisation of speech with demonstration.	N/A	N/A
	3.3	Correction of faults.	N/A	N/A
	3.4	Aircraft handling.	N/A	N/A
	3.5	Instructional technique.	N/A	N/A
	3.6	General airmanship and safety.	N/A	N/A
	3.7	Positioning and use of airspace.	N/A	N/A
	ASSESSMENT SECTION 3: <input type="checkbox"/> PASSED <input type="checkbox"/> FAILED			
	<b>SECTION 4: POST-FLIGHT DE-BRIEFING.</b>		<b>Exercises:<sup>1</sup></b>	
			<b>6</b>	
	Subsections		Assessment	
			Passed	Failed
	4.1	Visual presentation.	X	
4.2	Technical accuracy.	X		
4.3	Clarity of explanation.	X		
4.4	Clarity of speech.	X		
4.5	Instructional technique.	X		
4.6	Use of models and aids.	X		
4.7	Student participation.	X		
ASSESSMENT SECTION 4: <input checked="" type="checkbox"/> PASSED <input type="checkbox"/> FAILED				

Non applicable sections/subsections shall not be considered for establishing the overall assessment. In this case, applicable section is PASSED, so the overall qualification for Part 2, in 2nd attempt, is "PASSED".

Non-applicable subsections shall not be registered in the Non-Aptitude Report.

 <b>AESA</b> AGENCIA ESTATAL DE SEGURIDAD AEREA	<b>ASSESSMENT OF COMPETENCE REPORT FI(B)</b>	<b>F-DLA-PVLO-64B</b>
		Edición 1.0
	DOCUMENTACIÓN SENSIBLE	<b>DESATI</b>


Example 3: Registry of not completed sections/subsections.

In this example, all subsections are applicable. However, those from 3.3 to 3.7 have not been completed because of an interruption of the evaluation.

<b>PART 2</b>	<b>SECTION 3: FLIGHT.</b>		<b>Exercises:<sup>1</sup></b>	<b>5</b>	
	<b>Subsections</b>			<b>Assessment</b>	
				<b>Passed</b>	<b>Failed</b>
	3.1	Arrangement of demonstration.		X	
	3.2	Synchronisation of speech with demonstration.		X	
	3.3	Correction of faults.			X
	3.4	Aircraft handling.			X
	3.5	Instructional technique.			X
	3.6	General airmanship and safety.			X
	3.7	Positioning and use of airspace.			X
<b>ASSESSMENT SECTION 3:</b>		<input type="checkbox"/> PASSED <input checked="" type="checkbox"/> <b>FAILED</b>			

Not executed applicable subsections shall be qualified as "FAILED" and recorded in the "Assessment" box.

Reasons for not executed applicable subsections (due to the decision of the examiner or the applicant) shall be detailed in Non-Aptitude Report.

 <b>AESA</b> AGENCIA ESTATAL DE SEGURIDAD AEREA	<b>NON-APTITUDE REPORT (BPL)</b>	<b>F-DLA-PVLO- [REDACTED]</b>
		Edición [REDACTED]
	DOCUMENTACIÓN SENSIBLE	<b>DESATI</b>

**Reference code:** F-01234-015

Subsections	Reasons of failed
FROM 3.3 TO 3.7	SUBSECTIONS NOT COMPLETED BECAUSE OF EXAMINER 'S DECISION

 <b>AESA</b> AGENCIA ESTATAL DE SEGURIDAD AEREA	<b>NON-APTITUDE REPORT (BPL)</b>	<b>F-DLA-PVLO- [REDACTED]</b>
		Edición [REDACTED]
	DOCUMENTACIÓN SENSIBLE	<b>DESATI</b>

**Reference code:** F-01234-015

Subsections	Reasons of failed
FROM 3.3 TO 3.7	SUBSECTIONS NOT COMPLETED BECAUSE OF APPLICANT 'S DECISION, WITHOUT EXAMINER 'S CONFORMITY.